

Appendix D to MTFS: 2020/21 Selby District Council Capital Programme - To 31 March 2021

General Fund	Q4 Reported Phasing			Amendments Proposed in the MTFS			MTFS Proposed Programme			Comments
	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24	
Transforming Customer Services	106,575						106,575	0	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. It is hoped that procurement of the contractor will be progressed with work being completed at the end of August 2021 with the contact centre operating from the Civic as soon as possible Covid allowing. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines
Website Development	10,000						10,000	0	0	This project is to enhance the platform to allow for future development of the website. Discussions with NYCC will commence in Q1 2021/22 to discuss the scope of the project.
Industrial Units - Road Adoption							0	0	0	The current condition of the road does not justify the significant investment required to bring the road up to adoptable standard. It is proposed to delay this project until such time as the condition of the road makes this work appropriate and necessary.
GIS System	31,380						31,380	0	0	The project has been scoped for this budget. Decision to be made is dependant on the decision for an Appointment System for the new Customer Contact Centre under Covid secure Government guidelines.
Benefits & Taxation System upgrade	21,380	15,000	15,000				21,380	15,000	15,000	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy
IDOX Planning System	15,000	15,000	15,000				15,000	15,000	15,000	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2020/21
ICT - Annual Software Licence							0	0	0	Annual Microsoft Licence - Budget moved to revenue
ICT - Servers	30,000						30,000	0	0	Servers are being upgraded to align to Microsoft licencing requirements.
ICT - Software	4,694						4,694	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools. The project is underway for the implementation of Microsoft 365 tools. The project has been delayed due to Covid-19. At the end of the financial year the project was almost complete with the carry forward being used in Q1 21/22 for implementing external sharing of sharepoint and MS Teams to improve how we collaborate with partners.
Adobe Licence Replacement	15,000						15,000	0	0	Licences replacement programme due 2021/22.
Finance System Replacement	0	150,000					0	150,000	0	Replacement for the finance system has been reforecast into 2022/23.
Committee Management System	3,000						3,000	0	0	ModernGov software upgrade delayed to 2021/22 as part of legislative changes
Upgrade to Assure from M3	8,500						8,500	0	0	This budget is to migrate from M3 to Assure software, this project commenced in Q3 2020/21 to be completed in Q2 2021/22
Cash receipting System	32,500						32,500	0	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q3 2021/22.
Northgate Revs & Bens	3,600						3,600	0	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy

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Asset Management Plan - Leisure & Parks	47,891	9,005	17,746				47,891	9,005	17,746	All landlord maintenance works were completed prior to the end of the year and an accrual was completed as purchase orders had been raised but the invoices had not been received. No further works required therefore the 2020/21 balance will not be carried forward.
Committee Room Microphone system	65,000						65,000	0	0	Specification is written and tenders have been invited for the Committee Room microphone system. However, the project is currently on hold due to Covid-19 and expected to be completed in 2021/22.
Portholme Road Collapsed Culvert							0	0	0	Final invoices have been received against this project, costs have come in slightly below expected spend.
Car Park Ticket Machines	22,473						22,473	0	0	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Final upgrading and commissioning of the car park machines will now occur in Q1 2021/22.
Industrial Units Maintenance	25,000	229,400					25,000	229,400	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for unforeseen costs with the balance in 22/23.
Car Park Improvement Programme	520,168						520,168	0	0	Work to progress improvement to Back Micklegate and Micklegate car parks was delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid19. Work to install the first of two Electrical Vehicle Charging Points (EVCP) has been completed at South Parade car park. Installation of the second charger at Back Micklegate is currently on hold pending confirmation from the Environment Agency of their timetable for removal of additional pumping equipment brought in during the most recent flooding events. The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted staff availability to progress project works such as this. As we gradually move towards pre-Covid norms we will be looking to reinstate project delivery.
ICT - Channel Shift 2 Website & Intranet	16,720						16,720	0	0	Citizens Access Portal (Revenues) is anticipated to go Live in Q2 2021/22 with Citizens Access Portal (Benefits) in Q3 2021/22. The remaining budget will be used for e-forms development through 2021/22
ICT - Channel Shift 3 Website & Intranet	18,000						18,000	0	0	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. This project is linked to the Income Management System replacement project.
ICT - Disaster Recovery Improvements - Software / Hardware	17,790						17,790	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades.
ICT - End User Devices - Software / Hardware	54,760	49,500	49,500				54,760	49,500	49,500	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy.
ICT - Digital Workforce - Telephones - Mobile Working	11,770	9,500	9,500				11,770	9,500	9,500	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy.

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South Milford Retaining Wall	15,000						15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take. The budget has been carried forward into 21/22 pending approval for the works to be carried out.
Waste Collection Fleet							0	0	0	All vehicles have now been received and the final cost is slightly below expected spend.
Wheellie Bins							0	0	0	As part of the rollout of the new recycling service alternative bin size options have been given to our residents who experience difficulties with the original bins provided. The costs of these bins have been funded through revenue as part of the realignment of the overall Streetscene contract. Bins are no longer provided through the contract and the Council is responsible for the purchase of new bins as both replacements and for new housing development which will be rechargeable.
Council Play Area Maintenance	197,730	100,000					197,730	100,000	0	All safety surface repairs have been completed and we are due to award the contract for the Grange Road project during May 2021 following a procurement exercise. Works to the second play area from Year 1 will be going out to tender shortly. A budget carry forward has been completed.
Replacement of Vehicle Fleet	3,510						3,510	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.
Purchase of Land	937,500			-937,500			0	0	0	No longer required so removed from the budget in future years as focus now on house acquisitions rather than building of properties and focus on the HRA rather than the Trust.
New Build Projects (Loans to SDHT)	2,800,000	9,132,038		-2,800,000	-9,132,038		0	0	0	Future programme not removed as all future properties will be built or acquired for the HRA as per proposal as part of the MTFS in July 2021. Sites have been identified for potential acquisition. However, the Covid lockdown has delayed negotiations. There small sites identified for development and are progressing through Planning, when approved, tenders can be completed to attain absolute costs. Tenders have been delayed due to resources being redirected as a result of Covid, the tenders are not likely to be issued until Q1 2021/22. Discussions are taking place with SDHT as part of the development of the new Affordable Housing Strategy.
Private Sector - Home Improvement Loans	27,720						27,720	0	0	Take up of RAS Loans has been slow during 2020/21, due in part to the on-going Covid-19 situation but also due to alternative options for heating loans being available this year through the Better Home Yorkshire funding stream. In total 9 RAS loans were completed in the year, compared to 11 completed in 2019/2021. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. In 2020/21 we received 3 repaid loans totalling £14,152 which meant that around 3 additional households will be able to receive essential assistance. We would expect to receive at least a similar number of repayments in 2021/22.
Empty Property Grants	84,886	80,000					84,886	80,000	0	Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. We have completed 5 Empty Homes Grants during 2020/21, leading to 8 new units of private rented accommodation being made available to the Housing options service. It is anticipated that similar interest in grants will be maintained during 2021/22 which should ensure that our available private rented portfolio continues to grow.
Disabled Facilities Grants (DFG)	813,357	402,360	402,360				813,357	402,360	402,360	The initial lockdown caused the biggest issues with contractors off site for 12 weeks. There has also been some issues with the supply chain as some equipment is specialised and has been delayed due to lockdown and leaving the EU. In total we estimate contractors we off site for 16 weeks. That said, as you can see from the numbers below, overall the performance is good, 50 DFGs were completed spending a total of £298,190 of the available budget £680,317 and the service maintained its 2020/21 performance of 70 days average time to complete from approval.
Total General Fund	5,960,904	10,191,803	509,106	-3,737,500	-9,132,038	0	2,223,404	1,059,765	509,106	

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Housing Revenue Account	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24	Comments
Housing & Asset Management System	103,665						103,665	0	0	The remaining capital of £104k is expected to be paid following the Phase 2 project start-up in Q1 2021/22.
St Wilfrid's Court	93,733						93,733	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Work to replace the Tunstall system within the property has now been completed as this was deemed an emergency due to increasing false/no alarm reports. Progress in identifying additional improvement works at the scheme are however still on hold due to the continuing situation around Covid 19. Due to the nature of the scheme and to protect the safety of the residents it is felt essential to limit the works being undertaken whilst the Covid situation remains uncertain. In line with the Government's roadmap we aim to complete the scoping works by late June 2021 with tenders issued in July 2021. This will ensure site visits required by prospective tenderers can be completed with minimal risks to residents.
Environmental Improvement Plan	108,152						108,152	0	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has been delayed by the coronavirus outbreak.
Housing Development Project	1,701,273	1,700,000					1,701,273	1,700,000	0	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured and is anticipated to be issued for tender in Q2 2021/22 with a view to build commencement in Q3 2021/22. The forecast has been adjusted to reflect the build over 2 financial years.
Ousegate Hostel							0	0	0	An upgrade of the CCTV within the building was undertaken with Fire Risk Assessment and communal area refurbishment works progressing in tandem. This budget is required to complete the final elements of the works identified within the Fire Risk Assessment and will be assessed for Covid compliance. Formal certification of the fire safety works has now been received.
Community Centre Refurbishment	64,377						64,377	0	0	The Fire Risk Assessment works identified at Grove House have now been completed except for the installation of the new entrance doors and door entry system which are on order. Work to identify further requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme remains paused whilst we deal with other priorities and as a result of diverted staff resources as a result of Covid. In light of the above, delivery of the programme remains paused whilst staff resources are focused on delivering other key priorities and adapting to the changing Covid 19 guidance.
Empty Homes Programme - Improvements to Property	200,000	894,138		400,000	-894,138		600,000	0	0	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. This is part of a 3 year programme to fund the purchase of 20 properties and includes S106 and Homes England Grant funding. 7 properties have been purchase to date and the programme has been revised to 10 properties to align with Homes England fundin, which will reduced the overall estimated programme cost to £1.5m, with £600k to spend in 21/22 on the remaining 3 properties.
Assets Vehicle Fleet							0	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.

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Energy Efficient Programme	856,084	510,225	520,430				856,084	510,225	520,430	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.
Health and Safety Improvement Programme	1,010,562	554,675	565,770				1,010,562	554,675	565,770	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.
Property Refurbishment Programme	5,013,864	3,677,796	3,740,890				5,013,864	3,677,796	3,740,890	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.
Property Investment Programme	1,381,030	427,133	435,680				1,381,030	427,133	435,680	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.
Total HRA	10,532,740	7,763,967	5,262,770	400,000	-894,138	0	10,932,740	6,869,829	5,262,770	
Total Capital Programme	16,493,644	17,955,770	5,771,876	-3,737,500	-10,026,176	0	13,156,144	7,929,594	5,771,876	

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General Fund	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24	Forecast 21/22	Forecast 22/23	Forecast 23/24
Capital Receipts	1,247,836	180,000	0	-937,500	0	0	310,336	180,000	0
Grants & Contributions	813,357	402,360	402,360	0	0	0	813,357	402,360	402,360
External Borrowing	1,990,000	8,447,935	0	-1,990,000	-8,447,935	0	0	0	0
Asset Management Reserves	740,617	238,405	17,746	0	0	0	740,617	238,405	17,746
IT Reserve	359,094	239,000	89,000	0	0	0	359,094	239,000	89,000
S106 Commuted Sums	810,000	684,103		-810,000	-684,103		0	0	
Borrowing									
TOTAL	5,960,904	10,191,803	509,106	-3,737,500	-9,132,038	0	2,223,404	1,059,765	509,106
HRA									
Capital Receipts	0	0	0	340,255	340,000	0	340,255	340,000	0
Grants & Contributions							0	0	0
External Borrowing	340,255	340,000	0	-340,255	-340,000	0	-0	0	0
Major Repairs Reserves	8,527,802	5,169,829	5,262,770	0	0	0	8,527,802	5,169,829	5,262,770
IT Reserve	103,665	0	0	0	0	0	103,665	0	0
HCA Grant Funding	60,000	268,241	0	57,200	-268,241	0	117,200	0	0
S.106 Commuted Sums - affordable housing subsidy	1,501,018	1,985,897	0	342,800	-625,897	0	1,843,818	0	0
TOTAL	10,532,740	7,763,967	5,262,770	400,000	-894,138	0	10,932,740	5,509,829	5,262,770